



Accounts Payable, Receivables and Credit Management

5 Credits towards the Higher Certificate in Management

15th – 19th May 2017

Premier O. R. Tambo Hotel, Kempton Park Johannesburg South Africa

Course Outcomes:

- Discussing Key Areas of Performance Improvement in Accounts Payable (AP)
- Incorporating Technology and the AP Departments
- Integrating Purchasing and Accounts Payable to Create an Efficient Procurement Process
- Implementing Fraud and Theft Prevention Methods
- Using Accounts Payables as a Cos-Cutting Tool
- Accounts Receivable and Debt Recovery
- Reviewing Credit Policies to your Advantage

Who Should Attend?

- Accounts Payable Managers/ Officers
- Accounts Receivables Managers/ Officers
- Assistant Accountant
- Financial Controllers
- Bookkeepers
- Financial Managers
- Payroll Officers
- Internal Auditors
- Revenue
- Manager Expenditure
- Manager Revenue
- Credit Managers
- Loan Officer
- Debt Collectors
- Risk Managers

About your Course Presenters:

BA, BA Hons, MA, Diploma in Financial Planning

Your Facilitator was with Spoornet for over 17 years, where he occupied various management positions up to the level of an Executive Manager HR, overseeing Recruitment and Selection, Labour Relations, Professional Services, EAP and HR Operations in the Line Departments. He built on his experience at Spoornet and is currently in the skills development area, where he lectures at several educational and training institutions in South Africa. His focus areas are: Taxation, Financial Planning, Economics, Financial Management, Accounting (Both in the Public Service and Private Sector), Cost Management, Business Ethics, Corporate Strategy and Strategic Management. As a Lecturer he has presented a number of training programs at Regional and Local Government. Which include Public Financial Management and Budgeting, Finance and Reporting, Asset Management, Policy Development and Analysis, Advanced SCM and Procurement in the Public Sector, Performance and Risk based Auditing amongst others.



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