



# Essential Processes and Skills when Conducting Credible Examinations

16<sup>th</sup> – 20<sup>th</sup> April 2018

Premier Hotel O.R. Tambo, Johannesburg, South Africa

5 Credits towards the Diploma in Management, NQF Level 6

## Course Outcomes:

- The growing role of examinations in improving the quality of education
- Using Examination Assessment as the Measurement and Improvement Tool of the Quality the Education System
- Discussing Alternative Assessment Methods
- Benchmarking and Adopting your Examinations Systems to International Standards
- Using Technology to Enhance the Quality of the Examinations System
- Discussing Effective ICT Tools, Practical Procedures and Techniques for Using Technology to Detect Cheating in the Examinations
- Establishing an Examination Papers Handling Policy

## Who Should Attend?

- Education Regulators
- Directors of Academic Departments
- Directors of Examinations
- Examinations Registrars
- Heads of Academic Departments
- Education Integrity Officers
- Education Specialists
- Chief Invigilators
- Representatives of Professional Bodies
- Academic Registrars
- Admissions Officers
- Security Printing Managers
- Education Quality Assurance Officers
- Principals of FET and VET Colleges
- Examination Centre Managers
- Examination Administrators

## About Your Presenter:

B A, BD, Doctorate

Your Facilitator joined SAQA for the first time from 2000 - 2005. After 5 years he traded SAQA for the private sector, but rejoined SAQA in 2010. During this period, he was responsible for the coordination of around 20 RPL projects including writing RPL policies, doing RPL planning and designing RPL processes and procedures to incorporate RPL in workplaces. Apart from contributing to the national Assessment Policy developed by SAQA, he was part of several Departmental Committees dealing with Assessment issues such as the Examination Irregularities Committee of the Gauteng Department of Education, a committee of the Department of Basic Education considering examinations and ANA, an observer member of a committee of Umalusi considering standards of the matric examinations, and quality assurance processes concerning assessment procedures.



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